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**General Description:**

Pad holder portfolio, standard, burgundy, letter size, side opening, has space for a writing pad on the right side; the left side has a full sized pocket for loose papers as well as a slot for business cards; pen loop in center; portfolio has a padded cover in simulated leather grain embossed vinyl; includes a letter size pad of paper which contains 50 percent recycled content and 30 percent post-consumer content

**Shelf Life:**

N/a

**Unit Of Measure:**

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**Demilitarization:**

No

**Fig:**

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